

# APPLICATION FOR **RELEASE LETTER (RL)** FROM CUSTOMS DETENTION



## **What is RL?**

RL is Release Letter issued by Energy Commission (ST) for Customs Detention which may be granted for equipment which is to be used exclusively to company that limited to the certain purpose.

## **Types of RL**

There are two (2) types of Release Letter which are:-

- 1) Regulated Equipment for COA Exemption
- 2) Non-Regulated Equipment

## **Category of Regulated Equipment for COA Exemption**

- 1) Factory Research
- 2) Quality Research
- 3) Specific Purpose
- 4) Transit
- 5) Import Component for Local Market
- 6) Import Component for 100% Export
- 7) Re-work & Re-export
- 8) Concert

## **What is non-regulated equipment?**

- Equipment that is not listed as ST's regulated item (List of regulated item can be refer to ST's website)
- Specific designed for industrial/commercial/professional use
- Fully battery/USB operated
- Automotive equipment
- Medical devices

### **Who can apply?**

Only registered company in Malaysia which has been registered with Companies Commission of Malaysia (SSM) can apply.

### **How to apply?**

- The applicant is required to apply Release Letter through e-Permit <http://epermit.dagangnet.com>
- Details online registration shall refer to Dagang Net Technologies Sdn Bhd at free toll 1-300-133-133

### **Fee for RL**

No fee imposed for RL

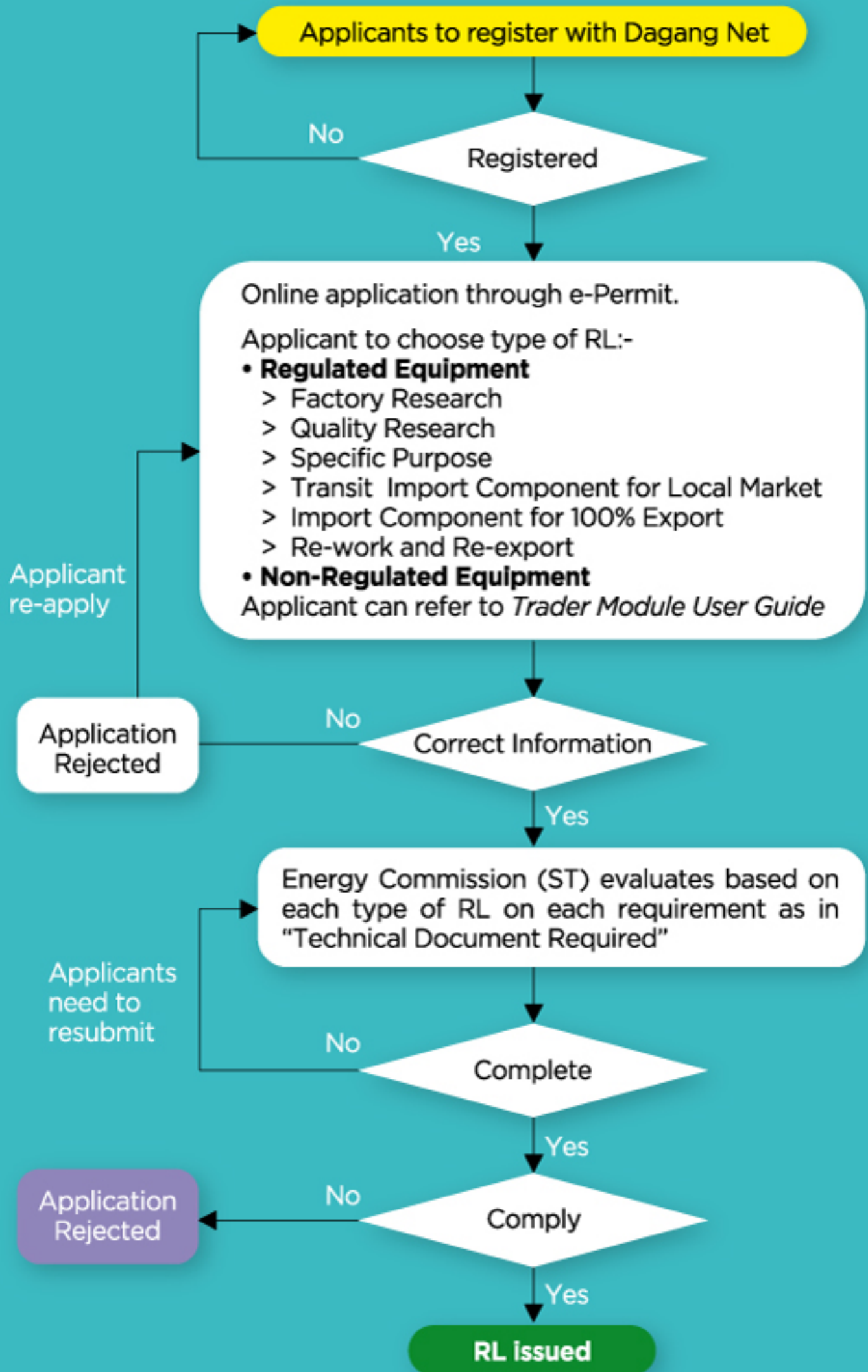
### **Approval period**

#### 1) Regulated Equipment for COA Exemption

- 1 working day (24 hours) if complete documents submitted

#### 2) Non-Regulated Equipment

- 3 working days if complete documents submitted



## Technical Documents Required for Approval

### A. Regulated Equipment for COA Exemption

- i) Specific Purpose - Oil Rig, Tanker, SIRIM Test, Electric Fence Etc.
  - Cover letter to specify the purpose of import, name and address of user as well as place of use
  - Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
  - All applications are subjected to Energy Commission's approval
  
- ii) Concert
  - The imported equipment shall not be sold, advertised and exhibited and must be re-exported after the concert
  - Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
  - Equipment catalogue should also be made available
  
- iii) Factory Research
  - The imported sample shall not be sold, advertised or exhibited and the sample must be disposed after the end of the research
  - Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
  - A maximum of 10 units per model is allowed for factory research. A copy of manufacturing license should also be made available

iv) Quality Research

- The imported sample shall not be sold, advertised or exhibited and the sample must be disposed after end of research
- Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
- A maximum of 4 units per model is allowed for quality or market research

v) Repair And Re-Export

- The imported sample shall not be sold, advertised, exhibited and the sample must be re-exported after repair
- Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available
- Export invoice as proof that the manufactured equipment has been re-exported
- Manufacturing license should be made available

vi) Imported Components Used For Equipment Manufactured For 100% Export

- Letter of confirmation that the completed equipment will be full exported
- A copy of License of Manufacturing Warehouse (LMW) manufacturing license with related appendices or tax exemption letter from the Ministry of Finance/MIDA or tax exemption letter from the Royal Malaysian Customs Department

vii) Imported Components Used For Equipment Manufactured For Local Market

- A copy of COA to Manufacture for equipment which uses imported components; and
- Test reports as proof that the components to be imported are required for the equipment to be manufactured

viii) Transit Purposes

- Cover letter should specify:
  - > name and address of Bonded Customs Warehouse where imported equipment will be placed, including the name and telephone number of the officer to be contacted; and
  - > equipment will 100% re-exported to the related country. The country should be named.
- Invoice and Air Way Bill (AWB) for importation via air or Bill of Lading (BL) for importation via sea should be made available

**B. Non-Regulated equipment**

- Equipment catalogue;
- Test report; and/or
- Sample if required.

**Suruhanjaya Tenaga**  
**(Energy Commission)**

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