

## **NOTICE OF PROPOSAL SUBMISSION**

**(RFP: ST/PRL/T/05/2020)**

**DEADLINE: 14 MAY 2020 (12.00 NOON)**

### **CONSULTANCY SERVICES FOR COMPLIANCE AUDIT ON SINGLE BUYER AND GRID SYSTEM OPERATOR**

Reference is made to the **clause 6** of the **Part I-General Conditions and Instructions**, kindly take note on the adjustments over the procedure and process of the Proposal Submission:

#### **6. SUBMISSION OF PROPOSALS**

6.1 The Tenderer is to submit the Unpriced Package and Priced Package in one (1) email which contain two (2) attachments. The Tenderer shall ensure that all Proposals are to be emailed with the following orders:

- (i) Proposals for **“UNPRICED PACKAGE”** and **“PRICED PACKAGE”** must be sent to [procurement\\_proposal@st.gov.my](mailto:procurement_proposal@st.gov.my)
- (ii) Title or subject of the email: **Tenderer name** and **RFP “name and number”**.
- (iii) Attachments: Two (2) attachments clearly name with **“UNPRICED PACKAGE”** or **“PRICED PACKAGE”**.
- (iv) Only **“PRICED PACKAGE”** must be encrypted with **Password**.
- (v) **Password** of encrypted **“PRICED PACKAGE”** must be emailed to:
  - a) [procurement\\_pin@st.gov.my](mailto:procurement_pin@st.gov.my)
  - b) Title or subject of the email: **Tenderer name** and **Password for RFP “name and number”**
  - c) The Tenderer must ensure the **password is accurate**. The Energy Commission will assume no responsibility for the unsuccessful password during the pricing opening session.

- (vi) Proposals for “**UNPRICED PACKAGE**” and “**PRICED PACKAGE**” must be in **PDF format** and size not more than **10MB per email**.
- 6.2 The Tenderer shall submit complete Technical and Financial Proposals. Incomplete or partially completed Proposals may be rejected. Changes and modifications in the Proposal’s price by the Tenderer after submission may not be accepted.
- 6.3 All expenses incurred by the Tenderer in the preparation of the Proposal shall not be reimbursed by the Energy Commission and shall be the sole responsibility of the Tenderer.
- 6.4 All Proposals submitted shall become the property of the Energy Commission.
- 6.5 If the submission is not followed and marked as required above, the Energy Commission will assume no responsibility for the misplacement or premature opening of the proposals.
- 6.6 For Joint Ventures (JV) / collaboration submission, Tenderer must submit Memorandum of Understanding (MOU) and sub-consultants’ profile background.
- 6.7 One (1) Tenderer is allowed to submit **ONLY** one (1) Tender Proposal.

**Procurement Unit**

**SURUHANJAYA TENAGA**